

Board of Trustees Meeting  
Converse Free Library  
Saturday, October 19, 2019  
Approved Meeting Minutes

**Present:** Judy Russell, Deb Robinson, Dan O’Hara, Pete Swart, Audrey Brown, Nancy Grandine, Beth Taylor, Cindy Valence

Meeting called to order at 9:15 a.m.

The proposed draft budget was presented. Options presented were to stay with original plan to offer the 5% director salary market adjustment increase or a compromise of 2.5% increase given the unexpected hike in benefit costs and general desire to keep the budget as low as possible.

Motion was made (Beth) to approve the draft budget with the 5% market adjustment; Deb seconded.

General sense was that as this is the final year of the market adjustment and the town understands the plan, it is a good idea to stick with the 5% increase. To stay within a 2% overall increase, given the projected increase in benefit costs, some line items (mostly materials) needed reducing. The trustees and library director were comfortable making this one-time reduction, with the expectation that amounts will be restored in the 2021.

With the salary market adjustment at 5% and line-item reductions, we arrived at an overall budget increase of 1.98%, for a total budget of \$183,637.

Draft budget was unanimously approved.

Meeting adjourned at 9:40 a.m.