

CONVERSE PUBLIC LIBRARY
LYME, NH
BOARD OF TRUSTEES
Meeting Minutes

DATE: 9/12/22 TIME: 7pm TYPE OF MEETING: Regular

PRESENT: John Biglow, Audrey Brown (Chair), Melanie Isett, Meg Lysy, Kaye Ramsden, Deb Robinson, Peter Swart, Kim Werner, Judy Russell, Jennifer Boylston -School Board representative. NOT PRESENT: Julie Goodrich. PUBLIC PRESENT: None

1. Call to Order at 7:09pm
 - a. Roll call, introduction of guest Jennifer Boylston, approval of agenda
 - b. Read-up: folks encouraged to share what they are reading
 - c. Approval of May 2022 minutes as amended to correct an incorrect date– Peter Swart moved to approve, Deb Robinson seconded and all were in favor.
2. Trustees 101
 - a. Book Challenger + Library Trustee exercise –everyone should be aware of the [Request for Reconsideration](#) form, which is the first step offered by the Library Director to an individual when responding to a book challenge
3. School Board Liaison
 - a. New Principal Dr. John P. D'Entremont and Director of Student Services Geoff Tomlinson are in place. We begin a second interim year with Superintendent Frank Perotti.
 - b. The Pulse of the Pride newsletter can be shared with the Library Trustees if they are interested. This newsletter is sent to the school community weekly.
 - c. Discussion about the tech specialist position and media specialist position and the relationship with the library.
4. Treasurer:
 - a. The board reviewed financials and we have approximately 30% of the budget left which is where we want to be.
 - b. There is a question about fuel charges for 2022 in the library budget report provided by the town. Judy is following up with Dina.
 - c. We will have the next year's budget drafted by mid-October and will review at the October meeting.
5. Library Director:
 - a. The board received and reviewed the stats report – we are well on our way to exceeding a few circulation records. Highest number of eAudios ever downloaded in August.
 - b. Summer Reading Program 2022 round-up - over 500 individual attendances over the course of the summer

- c. Update personnel; Brian's "send-off" in June and he sent a lovely note of thanks; No success in recruiting for the Library Clerk position because of the wage so we have an interim solution with Ursula Slate, at approximately 10 hours a week for at least the remainder of 2022. Megan has resigned as custodian, effective September 30.
- d. Library security- someone tried to remove the air conditioner from the SAU (basement) window in order to gain access to the building. Wondering if we need cameras to monitor.
- e. Anniversary request – In recognition of her 10 years serving as director (on Oct. 1), Judy has good-naturedly requested a Library Director Parking sign be placed to identify a reserved parking place in the lot

6. Policy Committee

- a. Discussion and vote to approve updates to the Borrowing and Membership Policy. Peter Swart moved that we approve the new policy as amended, seconded by Deb Robinson and all in favor. New Policy: [Borrowing and Membership Policy](#)
- b. Summary of changes: Library membership is available, for free, regardless of address. It has become apparent that some non-residents apply for accounts solely for digital access. At the current time, the Friends exclusively pay annual fees for NH Downloadable Books and all monthly fees for Kanopy. The change to the policy allows for the ability to charge a \$50 fee for digital access if, upon a 12-month renewal of a nonresident account, it is clear that the patron is using only the digital services offered by the library.

7. Upcoming Events

- a. Handcrafters are meeting regularly at the library, Wednesdays, 3-5 p.m.
- b. Tech Tuesdays continue - NEW TIME: 3-5 p.m.
- c. KJ Dell'Antonia reads from her new book, Thursday, September 22, 7 p.m.
- d. Chess Club is back, starting September 14 - Thursdays, 2:15-3:15 p.m. - till December 15
- e. Monday Movies, 3:15 all school year - September 19: Bad Guys
- f. Blisters for Books, October 6, 8:15-1:45
- g. Friends' Used Book Sale: December 9, 1:30-4:30, December 10, 9am-noon (set-up: December 8)
- h. Nonfiction Virtual Book Club (13 participants) continues to meet every other week. This cycle: *The Man Who Hated Women*, by Amy Sohn

8. Next meeting date: October 3, 2022

9. Adjournment at 9:15pm

Submitted and recorded by Meg Lysy