

CONVERSE FREE LIBRARY  
LYME, NH  
BOARD OF TRUSTEES

Meeting Minutes

DATE: 3/6/23 TIME: 7pm TYPE OF MEETING: Regular

PRESENT: John Biglow, Audrey Brown (Chair), Julie Goodrich, Melanie Isett, Meg Lysy, Deb Robinson, Judy Russell (Director), Kim Werner

ABSENT: Kaye Ramsden, Peter Swart

PUBLIC PRESENT: None

Call to Order at 7:28pm

1. Public Comment: None
2. Trustees 101:
  - a. [NH HB 514](#) is in the Education Committee of the NH House right now at the state legislature. A discussion about who is liable for the dissemination of obscene content to children in K-12 and the fact that in this bill schools have been removed from the exemption of liability. It is due out of Committee on March 16.
3. Approval of Feb 2023 meeting minutes – Melanie Isett moved to approve, Deb Robinson seconded; all in favor of approval
4. Treasurer:
  - a. Reviewed the library checking account
  - b. Judy asked Kim to help her with writing thank you notes for monetary gifts and Kim agreed
  - c. Discussion about the 2023 library budget
5. Library Director Report:

- a. Judy shared February statistics and her director's report
- b. The "meet the candidates" Zoom had 68 attendees on 3/5/23
- c. 4-5 people (so far) out of the original 21 who expressed interest in volunteering for the library are interested in pursuing volunteering at the library and doing the necessary background check
- d. Mail Chimp has reduced the number of people you can email at one time. Wowbrary is software to look into, as well. Melanie offered to help Judy look at segmenting our list.

6. Technology Committee: None

7. Personnel Committee:

- a. Audrey, Julie, and Judy participated in a librarian administrative review, including goal setting for the year; these goals will be included in the director's report beginning in April.

8. Policy Committee:

- a. Library Membership and Borrowing Privileges Policy (School and Public) (9/2022 version)
  - i. Becky Neuroth, Lyme School Media Specialist, has asked us to reconsider our borrowing limits for student accounts and allow unrestricted checkout
  - ii. The board feels comfortable with our policy as it stands and acknowledges the appropriate use of discretion by the library staff and School Media Specialist on a case-by-case basis, as warranted.

9. Buildings and Grounds:

- a. Tim Olsen got back to Judy with a date of 3/20 to begin work on the shelving in the library's main room
- b. Deb has contacted painting contractors for trim work and lead abatement – two are coming to give bids

10. Business Requiring Action or Discussion

- a. Board review updates to MOU with the SAU (not School Board)
  - i. Changes were made related to parking and the use/reservation of the public meeting space downstairs
  - ii. Discussion around potential lease agreements, the 90 day notice needed to end agreement
  - iii. Deb Robinson made a motion to approve revised MOU and Julie

Goodrich seconded. All in favor of revised MOU. Audrey will sign and Judy will deliver to the SAU office for their signature

- b. Deb Robinson will present the slate at the April meeting and ask if there are any nominations from the floor followed by an official vote for board officers
- c. Looking for trustee help at the Friends Book Sale (March 11)

#### 11. Upcoming Events

- a. Handcrafters Gatherings, Wednesdays, 2-5 pm
- b. Tech Tuesdays, 3-5 pm
- c. Chess Club through May 25 (except April 13) : Thursdays, 2:15-3:15 pm
- d. Monday Movies, 3:15 pm, every 4 Mondays, all school year
- e. Book Sale Saturday, March 11
- f. Nonfiction Virtual Book Club (13+ participants plus me) continues to meet every other week
- g. Tuesday, March 14, 6:30 pm, via Zoom. "Mary Cassatt & Co.," with Jane Oneail
- h. Art Show: Jim Lustenader Photography, "Paris Observed," through March 31
- i. April 1- June 30 Friends Art Show: Connie Filbin, pastels. "Images of Home"
- j. Wednesday, April 5, 5-7pm Art Show Reception (see above)
- k. Thursday, April 13, 7pm Author presentation: "Healing After Loss," with Susan Lynch

Next meeting date: April 3, 2023, 7-9pm

Adjournment at 9:09pm

Submitted and recorded by Meg Lysy