



BOARD OF TRUSTEES MEETING
MONDAY, May 6, 2024, 7:00-9:00 PM
Location: Converse Free Library

DATE: 5/6/24 TIME: 7pm TYPE OF MEETING: Regular

PRESENT: Alex Bortolot, Melanie Isett (Chair), Philip Kinsler, Alex Nunez, Erin O'Donnell, Deb Robinson (Acting Secretary), Judy Russell (Director), Kim Werner, Courtney Wise

ABSENT: Meg Lysy

Call to order 7:10 pm

1. Public comments: none

2. Approval of April 1, 2024 meeting minutes: Alex B moves, Alex N 2nds, approved.

3. School Board Liaison: no liaison present (not yet named by new School board) [NOTE from JGR: From the School Board doc titled "Lyme School Board Committees, 2024-2025:" Converse Free Library Trustees Rep - Education Committee if needed (4/19/24)]

4. Library Director's Report:

- Programs are happening.
 - Cats; Bill Murphy's *Friendship Tree*; Friends Book sale May 18; June 14 Summer Reading program kickoff;
- Principal John D'Entremont has presented a new School library policy to the School board; CFL policies will be in force until any new policy is ratified.
- Ongoing concerns about being able to pay bills in a timely and up-to-date manner. Judy and Treasurer Alex will continue to discuss. This would simplify payments for online invoices and other payments that take too long to pay with the current system.
- Intern ad to come.
- Tasco visited last week for an annual inspection of the emergency panel and related equipment.

- Judy met with Jim Nourse with the Lyme Energy Committee. More money may be available for CFL's HVAC system, possibly new heat pumps (funds are left over from canceled firehouse solar project.). Judy will work with the Lyme Energy Committee to investigate making that happen.
- Friends are preparing to fund a storage shed and snow blower so that the town contractor can snow blow paths in winter. Friends are also covering the side steps beautification project as well as the usual programs, publications, equipment etc. that they sponsor. Digital *New York Times* stats are off. Stats have changed but it's unclear whether they are closer to the previously bogus numbers or not.

5. Treasurer's Report – Alex

- Library checking account
- CD income is doing well.
- There is more Blisters money available than recent years.
- Lyme Town budget report was received today. The library is within the budget so far, with spending even a little behind for the time of year.

. Committee Reports

- Policy Committee – Melanie- no updates
- Buildings and Grounds Committee – Erin. Excellent progress on outdoor projects. The library looks great.
 - Interior painting update - Bucky will be starting painting and some small interior carpentry jobs after the book sale.
 - Spring cleanup recap: painting of back steps, brush management, tree and shrub trimming, side yard raking and seeding near the new fence.
 - Steps and railing painting dates- to be determined, Judy is in touch with contractors
- Strategic Planning Committee – Courtney and Melanie
 - Updated strategic plan draft; to be voted on next month after dates and responsible parties are added to the first section

7. Business Requiring Action or Discussion

- Friends of Lyme Library Book Sale - cleanup help needed.
- Friends of Lyme Library beautification project update. Melanie and Judy are on the Friends' ad hoc committee for this project.
- Policy committee - open position. Alex B and Phil K volunteer to be the new members. There are some new possible policies needing to be added.
- NHLTA Spring Conference; Annual Meeting - June 5th, Concord.

Next Meeting: MONDAY, June 3rd, 2024, 7:00-9:00 PM; Location: Converse Free Library
 Meeting adjourned at approximately 8:45 pm. Submitted and recorded by Deb Robinson