



**BOARD OF TRUSTEES MEETING**  
**MONDAY, November 4, 2024, 7:00-9:00 PM**  
**Location: Converse Free Library**

DATE: 11/4/24 TIME: 7pm TYPE OF MEETING: Regular

PRESENT: Alex Bortolot, Melanie Isett (Chair), Meg Lysy, Alex Nunez, Deb Robinson, Kim Werner

ABSENT: Philip Kinsler, Judy Russell (Director), Courtney Wise

PUBLIC PRESENT: None

Call to Order at 7:18pm

**1) Public comments**

**2) Approval of October 7, 2024 meeting minutes**

- Alex Bortolot made a motion to approve the minutes, Kim Werner seconded, all are in favor

**3) Treasurer's Report – Alex N.**

- Library checking account- Blisters money is still coming in
- Petty cash is kept at \$25 by policy
- Judy attended the budget committee meeting on 10/16. No recommendations positive/negative were provided by the Committee regarding the budget.
- Director/town employee benefits expense came in well over what we expected; town employees are getting a 3.3% increase. The budget was amended with Judy's increase changing from 4.0 to 3.5% and no change to other staff, providing a 0.2% merit increase to all.
- Deb Robinson made a motion to approve the budget as amended, Kim Werner seconded and all approved

**4) Committee Reports**

Policy Committee – Alex B.& Phil



- No updates

Buildings and Grounds Committee – Judy (Provided by Deb & Melanie in Judy's absence)

- Fall cleanup recap – the library board met on Oct 20<sup>th</sup> from 9-noon for the cleanup
- A curb at a parking spot needs to be looked at because the spikes are bent
- Next year we need to spray the weeds on the front walkway with 30% vinegar
- Painting job downstairs is still not done
- There is an exposed wire that came up when they were digging for the pad for the shed which can be used for lighting the shed (silver lining)
- There is a light out at the front of the building – need to have an electrician take a look
- Front and sidestep projects – the front step has a possible solution that is a good, durable solution - \$2,088 quote which is lower than the other quote received. Melanie is investigating further

Strategic Planning Committee – Courtney & Melanie

- Board retreat this winter to discuss committees – a Doodle poll will be sent

#### 5) **Business Requiring Action or Discussion**

- Blisters for Books Recap: October 11th, 9:15-11:15 (see Librarian's Report for up to date amount raised)
- Friends Book Sale Fundraiser Dec. 7 - cleanup help needed from 2:30-3pm

#### 6) **Upcoming Events**

- Mah Jongg Mondays, 1:30-5:00 pm
- Tech Tuesdays, 1:30-3 pm
- Handcrafters Gathering, Wednesdays, 2-5 pm
- Nonfiction Virtual Book Group - ongoing - about to start *The Upswing: How America Came Together a Century Ago and How We Can Do It Again*, by Robert Putnam
- Peggy Little Display Case: Marya Klee's (& friends') pitchers
- Friends Art Show. Jean Gerber, to 12/30
- Monday, November 11 - library closed for Veterans Day
- Tuesday, November 12, 3-5pm After School Movie: *Despicable Me 4*
- Wednesday, November 13, 5:30-7 pm Art Show reception (see above)
- Tuesday, November 19, 7pm Neighborhood Book Group meeting to discuss *I Have Some Questions for You*, by Rebecca Makkai
- Wednesday, November 27, 5pm to Monday, December 2, 1pm - Library closed for Thanksgiving holiday

Meeting Adjourned: 8:13pm

Next Meeting: December 2, 2024 | Submitted and recorded by Meg Lysy