



BOARD OF TRUSTEES MEETING
MONDAY, December 2, 2024, 7:00-9:00 PM
Location: Converse Free Library

DATE: 12/2/24 TIME: 7pm TYPE OF MEETING: Regular

PRESENT: Alex Bortolot, Melanie Isett (Chair), Philip Kinsler, Meg Lysy, Alex Nunez, Deb Robinson, Judy Russell (Director), Kim Werner, Courtney Wise

ABSENT: Erin O'Donnell

PUBLIC PRESENT: None

Call to Order at 7:18pm

1) Public comments

2) Approval of November 4, 2024 meeting minutes

- Alex Nunez made a motion to approve the minutes, Alex Bortolot seconded, all are in favor

3) Library Director's Report

- Judy provided highlights from circulation statistics
- 2025 holiday proposal – Deb Robinson voted to approve additional paid holidays for 2025 and Courtney Wise seconded and all approved
- Staff gifts- gift cards are suggested with a card for all to sign. Judy will match the amount given last year
- Volunteer gifts- gift certificate to the Lyme Country Store
- Contact list for board approved with an update for Courtney's email which she will email to Judy

4) Treasurer's Report – Alex N.

- Library checking account overview
 - Kilham Fund payment received for royalties from 2022 and 2023
 - Blisters for Books fundraising update – Total raised is \$7,765.03

5) Committee Reports



Policy Committee – Alex B and Phil

- AED Policy review
 - Meg Lysy made the motion to approve, Phil Kinsler seconded and all approved
- Foyer Bulletin Board Policy
 - Phil Kinsler made the motion to approve, Kim Werner seconded and all approved

Buildings and Grounds Committee

- The shed arrived this morning and a bike rack has arrived to be set up next to the shed
- Judy provided a painting and book drop update
- Judy let Deb know that the fiberglass rods arrived to fix the parking spot
- Front steps - concrete update
 - Melanie met with Rich Clifford, a concrete expert, and he will send quotes

Strategic Planning Committee – Courtney and Melanie

- Board retreat date: please fill out the Doodle poll

6) **Business Requiring Action or Discussion**

- Friends Book Sale Fundraiser Dec. 7, please arrive at 2:30 if you can help load up the boxes and they also need someone to lend a truck to load
- The personnel committee needs to perform Judy's annual review
- Board terms ending in March 2025 - Melanie, Meg, Kim. The filing period is the end of January so please share your plans if you plan to run for another term
- If you know anyone who may want to display their art in the case, let Judy know

7) **Upcoming Events**

- Mah Jongg Mondays, 1:30-5:00 pm
- Tech Tuesdays, 1:30-3 pm
- Handcrafters Gathering, Wednesdays, 2-5 pm
- Nonfiction Virtual Book Group - ongoing - reading *The Upswing: How America Came Together a Century Ago* and *How We Can Do It Again*, by Robert Putnam
- Peggy Little Display Case: Marya Klee's (& Friends') pitchers
- Friends Art Show. Jean Gerber, to 12/30
- Friends Used Book Sale, Saturday, December 7, 11 am to 2:30 pm

Library closed for Christmas holiday Tuesday, December 24 to Thursday, December 26

Meeting Adjourned: 8:28pm

Next Meeting: January 6, 2025

Submitted and recorded by Meg Lysy