



**BOARD OF TRUSTEES MEETING**  
**MONDAY, March 3, 2025, 7:00-9:00 PM**  
**Location: Converse Free Library**

DATE: 3/3/25 TIME: 7pm TYPE OF MEETING: Regular

PRESENT: Alex Bortolot, Philip Kinsler, Meg Lysy, Alex Nunez, Deb Robinson, Judy Russell (Director), Kim Werner

ABSENT: Erin O'Donnell, Melanie Isett (Chair), Courtney Wise

PUBLIC PRESENT: Jim Nourse – Energy Committee

Call to Order at 7:12pm

**1) Public comments**

- The Energy Audit, funded by Eversource, is focused on Energy Saving Measures (ESM) – the finished report is 78 pages! Jim provided an executive summary for the committee
- Energy committee meets next week and will discuss RFPs (they will likely fund the heat pump) and they have approximately \$34k left
- Jim showed the window inserts (window dressers) that one can put on their windows to increase insulation

**2) Approval of February 3, 2025 meeting minutes**

- Alex Nunez made a motion to approve the minutes, Alex Bortolot seconded, all are in favor to approve

**3) Library Director's Report**

- Inspiration for Strategic Planning? Culturally Curious online, with Jane Oneail: "Don't Judge a Library By Its Building: Library Architecture & Design" Monday, March 10, 6 pm. Pre-registration required:  
<https://uso2web.zoom.us/meeting/register/tZwkc-mpqTopEtaJgLd5sdLpjYSkueuIN56M>
- Alex N. asked how ILL is funded and Judy explained that it is federal money (LSTA).
- The NH State Librarian position is on hold currently (along with two other open librarian positions)



- We reviewed the circulation report and had a discussion including snow days, leap year, holidays and school vacation. It is hard to take note of trends until a few more months have passed
- ReCoDee (Regional Collection Development, a loose organization of NH Upper Valley librarians) has a new product called Comics Plus. Graphic novels for all ages, integrated into our catalogue, and it can be accessed by your own app with your patron number
- Peter Webster is helping Judy plan Tues night programming for poetry month in April

#### 4) Treasurer's Report – Alex N.

- Library checking account.
  - We received our annual distribution from the Trustees of the Trust Funds
  - Discussion of the purposed donations and our unpurposed balance
  - Alex will make a formatting change to the report that the committee discussed. All agree with the change.
- Vote to accept and expend donations received (\$190) – Philip made the motion to approve, Alex B seconded and all approved

#### 5) Committee Reports

##### Policy Committee – Alex B and Phil

- No update; the committee will meet soon

##### Buildings and Grounds Committee – Judy (in Erin's absence)

- We have a list of projects needed for the building maintenance and at the top of the list for Judy is the back door project. We have a need for new doors with a security camera and remote door unlock/opener.
- The septic pump holding chamber is also on a list and a short discussion ensued
- Annual things coming up: window washing in the spring; carpets cleaned after school is out; the downstairs carpet (which is about 12 years old) is obviously stained and looks beaten up
- It might be time to revisit the idea of a fundraising committee to attack the ongoing list of projects and not just rely on Judy fundraising for individual projects

##### Strategic Planning Committee – Courtney and Melanie

- Discussion about the next steps needed post-agreement of the strategic plan
- The strategic plan has the recommendation for the three groups that will emerge from the plan and those groups should convene

#### 6) Business Requiring Action or Discussion



- Alex Bortolot is willing to be a candidate for Board Chair. An election will be held at the April 7 Trustees meeting.
- John Campbell is running for the library board along with Meg Lysy
- The library has an empty spot that will not be filled unless someone writes in as a candidate

#### 7) Upcoming Events

- Mah Jongg Mondays, 1:30-5:00 pm
- Tech Tuesdays, 1:30-3 pm
- Handcrafters Gathering, Wednesdays, 2-5 pm
- Peggy Little Display Case: Emma Lumley's handcrafts January through March
- Friends Art Show: Rachel Garvey (photography), January 6 - March 29
- Nonfiction Virtual Book Group - ongoing - reading *Premonition: A Pandemic Story*, by Michael Lewis
- Friends of Lyme Library monthly meeting, March 10, 10:30am CANCELED
- Culturally Curious online, with Jane Oneal: "Don't Judge a Library by Its Building: Library Architecture & Design" Monday, March 10, 6 pm. Pre-registration required
- Afterschool Movie: *Newsies*, Tuesday, March 18, 3-5 pm
- Gentle Reads Book Group - discussing *Shoulder, Mirror, Signal*, by Dorthe Nors, on Tuesday, March 18, 7pm
- Ready, Steady... Balance! with Dawn Pidgeon, PT. Rescheduled for Thursday, March 20, 2:30pm. Co-sponsored with Lyme Parish Nurses
- A Celebration of National Poetry Month with Lyme's Peter Webster - Tuesdays in April - more info to come
- RESCHEDULED: Friends of Lyme Library Used Book Sale is now happening on Saturday, May 17, 9 am to noon

Meeting Adjourned: 9:10pm

Next Meeting: April 7, 2025

Submitted and recorded by Meg Lysy