



**BOARD OF TRUSTEES MEETING**  
**MONDAY, April 7, 2025, 7:00-9:00 PM**  
**Location: Converse Free Library**

DATE: 4/7/25 TIME: 7pm TYPE OF MEETING: Regular

PRESENT: Alex Bortolot (Chair), John Campbell, Philip Kinsler, Meg Lysy, Alex Nunez, Deb Robinson, Judy Russell (Director), Nicole Tadlock, Courtney Wise

ABSENT: Erin O'Donnell

PUBLIC PRESENT: None

Call to Order at 7:09pm

**1) Public comments - none**

**2) Approval of March 3, 2025 meeting minutes**

- Deb Robinson made a motion to approve the minutes, Alex Nunez seconded, all are in favor to approve

**3) Welcome New Board Members**

- John Campbell and Nicole Tadlock are new board members starting their first terms, Meg Lysy is returning for a second term as trustee

**4) Library Director's Report**

- IMLS update- interlibrary loan and Libby are concrete examples of what is funded by IMLS
  - ILL saves our library money but it also enhances other libraries' access to books.
  - If/when this money disappears and the state cuts from the library budget as well, the NH State Library will need to look at its priorities and what they need to do to save these programs
- Lyme Historians- reviewed the informal agreement (not an official policy) without any questions
- Comics Plus is coming soon
- Baby Books Program- The library has a long tradition of welcoming newborn and/or recently adopted members of our community by dedicating books to them. We discussed the background of the program that has existed since the 80s



- Review of the statistics – discussion around the student check-outs – they are either checked out here or in the school during the day to student accounts.
- A thank you to the citizens who responded with letters re: IMLS funding

#### 5) Treasurer's Report – Alex N.

- Voted to accept and expend donations received in March (\$100.00). Deb Robinson moved to accept, Courtney Wise seconded and all approved
- Formatting changes to checking account – moved the checking account true-up to the bottom and also added back in row 43 (non-purposed balance) and added rows 45-49 which take into account some major expenditures coming up

#### 6) Committee Reports

##### Policy Committee – Alex B and Phil

- No update

##### Buildings and Grounds Committee – Judy (in Erin's absence)

- Invoice from Olsen Construction received; the next building projects are steps and back doors. Discussion ensued around funds and the potential need for fundraising or a capital campaign – this is part of our strategic plan.
- The front and side steps will cost approximately \$19k with the work to be completed by Clifford Concrete. Friends of the Library have fundraised for the side steps project. There may be costs associated with the Energy Committee's HVAC project to come, as well.
- Roof leak over lobby (through light fixtures) – Tim Olsen Construction handles the roof raking and he was unresponsive this year. Cole Electric came in and everything is fine with the light fixture. Do we need to replace the rubber membrane below the roofing? A suggestion that the buildings and grounds committee could assist with this next year
- Light fixture in the workroom closet never worked well and Cole Electric replaced the old fixture with a motion detector electric system. It wasn't working and it turns out that the wiring is connected to the hall light switch and that switch needs to be on for the closet light to work.
- Spring Clean-up Day: Save the Date! Saturday, May 10, 9am-noon

##### Strategic Planning Committee – Courtney

- Courtney and Judy will meet to discuss the formation of the strategic plan committees/subcommittees

##### Technology Update – Judy

- Dan Watts of Dimentech, who originally installed and now maintains our Ubiquiti mesh wi-fi system, was here on April 6 for updates. He had a problem accessing the network controller and is going to continue to work on



that remotely. Once he is comfortable that the entire system is backed up and updated properly, he will replace the Security Gateway with a newer version.

**7) Friends Update**

- Book Sale: May 17, 2025, 9-noon
- There is a new art show downstairs and a reception on April 24 for Janna Genereaux
- Judy inquired if a member of the board could attend the next Friends Meeting (a Monday at 10am)– Courtney is going to check her schedule

**8) Business Requiring Action or Discussion**

- Trustee vote on Officers: Alex Bortolot, Chair; Alex Nunez, Treasurer; Meg Lysy, Secretary
  - Phil Kinsler moved to approve, John Campbell seconded and all approved

**9) Upcoming Events**

- For a list of upcoming events see <https://lymenhlibrary.org/events/>

Meeting Adjourned: 8:42pm

Next Meeting: May 5, 2025

Submitted and recorded by Meg Lysy