



AGENDA for BOARD OF TRUSTEES MEETING

Monday, January 5, 2026, 7:00-9:00 pm | Location: Converse Free Library

1. **Public comments**
2. **Approval of [December 15, 2025 minutes](#)**
3. **Library Director's Report [10 minutes]**
 - a. Monthly Statistics
 - b. Librarian's Report
4. **Treasurer's Report – Alex N. [10 minutes]**
5. **Committee Reports [5 minutes each, 30 minutes total]**
 - a. **Personnel Committee** - Deb and Nikki
 - b. **Policy Committee** - Phil and Alex
 - i. HB273 Compliance docs
 - c. **Buildings and Grounds Committee** - Judy
 - d. **Strategic Plan Subcommittees** - Courtney
 - e. **Technology Committee** - Judy
 - f. **Correspondence** - John
6. **Friends Update [5 minutes]**
7. **Business Requiring Action or Discussion [60 minutes]**
 - a. Suggested Trustee Self-Study Discussion Topics for 2026 Board Meetings
 - i. **Key resources for these discussions:**
 1. [NH Library Trustees Association Manual 2021](#)
 2. NH Law regarding NH public libraries: [2024 New Hampshire Revised Statutes: Title XVI - Libraries, Chapter 202-A - Public Libraries](#)
 3. [Lyme Select Board/CFL Memorandum of Understanding](#)
 - ii. Library/Board areas of responsibility
 1. Read and discuss pp 10-14; 25-29 of NHLTA Manual, with reference to NH 202-A
 - iii. Board Governance: bylaws and committee structure
 1. Read and discuss [CFL bylaws](#)
 2. In terms of its functioning, what are areas in which the board is doing well, not well?
 - iv. Fundraising: library funding overview, role of the Board
 1. Read and discuss pp 15-24 of NHLTA Manual, with reference to [NH 202-A:11](#)

2. Identify and discuss the primary sources of CFL's financial support
- v. Board Meetings
 1. Objectives, structure ,and performance
- vi. Conflict management and resolution
 1. Facilitated discussion with Anne Peyton
- vii. Trustee onboarding and continuing education
 1. What is working, what is not
- viii. Other?

8. Events <https://lymenhlibrary.org/events> and/or see Librarian's Report

Next Meeting: February 2, 2026